



* required information

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You can save the form at any time and resume it at a later date. You might need to re-verify your name when you return.

System reference: Not currently in use. This is the unique reference for this application generated by the system.

Your reference: CTC R'nd C'ntre Oct 22. You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of a business? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
 Yes NO

Applicant details

* First name: Rachael

* Family name: Hughes

* E-mail: [Redacted]

Main telephone number: [Redacted] Include country code.

Other telephone number: [Redacted]

Indicate here if you volunteer to be contacted by telephone

Are you:
 Applying as a business or organisation, including as a sole trader. A sole trader is a business owned and controlled by one person without any special regulations.
 Applying as an individual. Applying as an individual means you are applying so you can be employed for some other personal reason, such as following a hobby.

Applicant business

Is your business registered in the UK with Companies House? Yes No. Not more than one. This section is optional in this form.

Registration number: 11205421

Business name: Crawley Town Centre BID Company Ltd. Business registered? Use its registered name.

VAT number: GB 348325490. Put "none" if you are not registered for VAT.

Legal status: Private limited company

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Your position in the business

Home country The country where the headquarters of your business is located.

Registered Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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APPLICATION DETAILS [Go to the guidance on completing this form](#) [View the general information](#)

Have you had any previous convictions? Yes No

* Your date of birth Applicant must be 18 years of age or older.

National Insurance number This box needs to be completed if you are an individual, or liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one? Yes No
If "No" is selected, you must provide a new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Additional Contact Details

Are the contact details the same as (or similar to) those given in section 1? If "Yes" is selected you may use the details from section one or another form required. Select "No" to enter a completely new set of details or details.

- Yes No

E-mail

Telephone number

Other telephone number

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THE PREMISES

I, the proposer, use the premises described in section 1 for the purpose of carrying out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry the licensed activities at if it has not been given in the description (including Ordnance Survey references). (See also guidance on completing this form, note 5)

* Does the premises have an address?

- Yes No

* Does a premises licence or club premises certificate apply to the premises?

- Neither Premises licence Club premises certificate

Location Details

Give an Ordnance Survey (OS) map reference (if a full address has not been given) Give an Ordnance Survey (National Grid) reference e.g. TQ 633 50

* Provide further details about the location of the event

The High Street, outside pizza area

If you intend to use only part of the premises or intend to restrict the area to which this notice applies, give a description and details below (see also guidance on completing this form, note 5)

Describe the nature of the premises below (see also guidance on completing this form, note 5)

Describe the nature of the event below (see also guidance on completing this form, note 5)

Free, family-friendly outdoor cinema showing family films (rated PG or below)

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LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

(see also guidance on completing the form, note 6)

- The sale by retail of alcohol.
- The supply of alcohol by or on behalf of a club to a member of the club
- The provision of regulated entertainment... (See also guidance on completing the form, note 7)
- The provision of late night refreshment...
- The giving of a late temporary event notice (state notices can be given on dates that fall within any 14 days immediately preceding the event (see also guidance on completing the form, note 8).

Event Dates

There must be a period at least 14 days between the date you submit this form and the date on which you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

(see also guidance on completing the form, note 8)

Event start date / /
 dd mm yyyy

The maximum period for which premises can be used for licensable activities under the authority for a temporary event is 14 consecutive days.

Event end date / /
 dd mm yyyy

State the times during the event period that you propose to carry on licensable activities

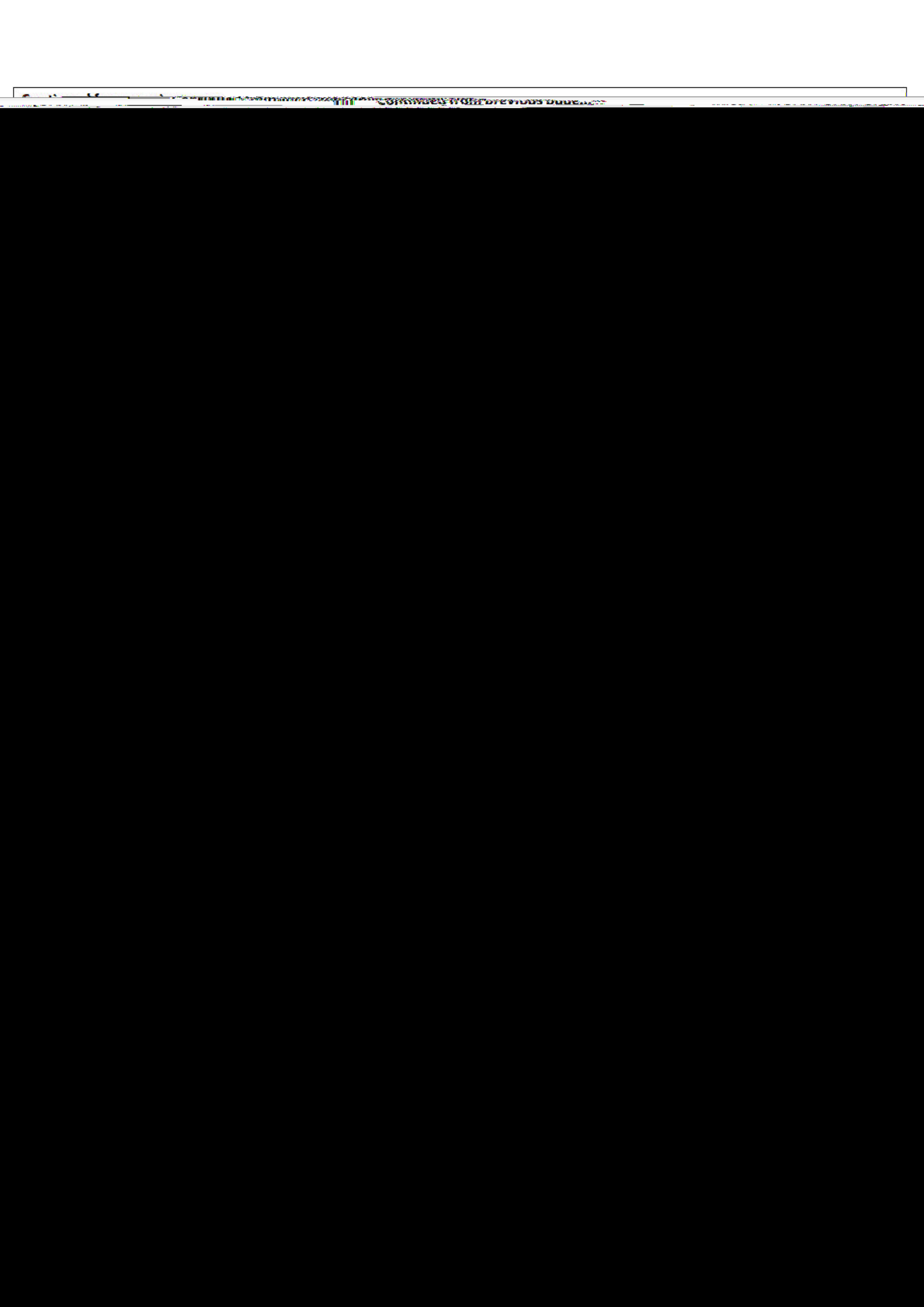
(give times in 24 hour clock) 12.00 - 20.00

(see also guidance on completing the form, note 9)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times you propose to carry on licensable activities, including any staff, organisers or performers

(see also guidance on completing the form, note 10)

Note that the maximum number cannot exceed 400



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Have you already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less after the event period? Yes No

b) Begins 24 hours or less after the event period?

Yes No

proposed in this notice?

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ASSOCIATES AND BUSINESS

Has any associate of yours already given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less after the event period? Yes No

b) Begins 24 hours or less after the event period?

Yes No

proposed in this notice?

Has any person with whom you are in business on licensed premises a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

Has any person with whom you are in business on licensed premises a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

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Has any person with whom you are in business carrying on licensed activities already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
- b) Begins 24 hours or less after the event period proposed in this notice?

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CONDITION (See also guidance on completing the form, page 18)

It is a condition of this temporary event notice that any licensed activities described in the notice above are to be carried out in accordance with the conditions set out in the guidance on completing the form.

PAYMENT DETAILS

This fee must be paid to the authority if you comply with the application online. You must pay by debit or credit card. This formality requires a fixed fee of £71.

DECLARATION (See also guidance on completing the form, page 19)

- * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice liable to a summary conviction for such an offence to a fine of any amount; and
- * (ii) to permit an unauthorised licensed activity to be carried out in a way that a person is liable to a summary conviction for such an offence to a fine of any amount, or to imprisonment for a term both.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant unless you are a "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full Name: [Full Name] [Signature]
* Capacity: [Operations & Environment Officer]
* Date: [dd] / [mm] / [yyyy]

Add another signatory...

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/guidance/temporary-event-notice> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

