

**Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

**We** \_\_\_\_\_  
**being the premises licence holder, apply to vary a premises licence to specify the individual named in this application as the premises supervisor under Premises details section 37 of the Licensing Act 2003**

**Premises licence number\***

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**Postal address of premises or, if none, ordnance survey map reference or description\***

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**Post town\***

**Post code (if known)\***

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**Telephone number (if any) \***



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**Description of premises**

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**Part 2**

**Full name of proposed designated premises supervisor\***

**Nationality\***

**Place of birth\***

**Date of birth\***

**Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)\***

**Full name of existing designated premises supervisor (if any)\***

**Please tick yes**

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**Reasons why I have failed to enclose the premises licence or relevant part of it**

**Please tick yes**

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**It is an offence, under Section 158 of the Licensing Act 2003, to knowingly or recklessly make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.**

**Telephone number:**

**If you would prefer us to correspond with you by e-mail your e-mail address:**

- 1. Describe the premises. For example the type of premises it is.**
- 2. An application to vary a premises licence so as to name a different premises supervisor may be given immediate effect (that is, from the time that the application is received by the licensing authority) if the premises**