



Licensing Section, Town Hall, Crawley, West Sussex, RH10 1UZ

## **Temporary Event Notice**

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block c

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)

Post town

Postcode

9. Alternative contact details (if applicable)



AREA AND DOORS/ WINDOWS, AS DISCUSSED WITH ENVIRONMENTAL HEALTH.

### **3. The licensable activities**



at least one copy of this notice to each additional licensing authority	
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input type="checkbox"/>

**8. Condition** (Please read note 18)

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

**9. Declarations** (Please read note 19)

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